



Board of Directors Special Meeting Minutes September 29, 2021

Approved: 10.16.21

- I. **Welcome** – Beth Kuchenreuther, Chair of the Eagala Board of Directors
 - A. Meeting Call to Order
Beth Kuchenreuther called the meeting to order at 6:15 pm PT.
 - B. Roll Call
 1. Board Members Present: Beth Kuchenreuther, Chair; Lisa Krystosek, Vice-Chair; Marian Heyink, Governance; Misty Baker, Governance Chair; Wanda Whittlesey-Jerome, Secretary (by Zoom)
 2. Executive Officers Present: Amy Blossom, Eagala CEO (by Zoom)
 3. Eagala Financial Consultant Present: Mike Plymale (by Zoom)
 4. Special Guests Present: Brenda Hunter, Eagala Member Support Services and Halina Kowalski, Eagala Military Services (by Zoom)

- II. **Special Board Business** – Beth Kuchenreuther, Chair
 - A. Update and Report on new VA Grant Award – Amy Blossom, Brenda Hunter, and Halina Kowalski briefly discussed the new VA Grant Award. The Board expressed thanks to all three for their hard work, diligence, and commitment. Eagala's receipt of the new VA Grant Award was an important accomplishment. Brenda Hunter and Halina Kowalski then exited the meeting.

 - B. Audit Firm Update – Mike Plymale, Eagala Financial Consultant
Mike shared the process for selecting a new audit firm. Several board members met with three firms that were technically qualified. After interviews, a clear choice presented itself. The Evolve firm could begin quickly and already has a positive working relationship with TKO – Eagala's accounting firm. The Board acknowledged a smaller firm with stellar customer service would better support the Eagala infrastructure.

- III. **Vote to Approve Eagala's CEO Signature on new VA Grant Award Documentation**
Marian Heyink moved and Lisa Krystosek seconded the motion to approve Amy Blossom, Eagala CEO, to sign and initial the VA Grant Award Agreement as Eagala's authorized grantee official. The motion carried unanimously.

- IV. **Vote to Approve Selection and Contract with new Audit Firm**
Lisa Krystosek moved and Wanda Whittlesey-Jerome seconded the motion to approve the contract to hire Evolve for the Eagala 2020 fiscal audit and the 990. The motion carried unanimously.

- V. **Vote to Approve Selection of Strategic Planning Facilitator**
The Board postponed this vote until the actual amount for costs is known. The vote will be taken through email by the Secretary.

VI. Adjourn – Entire Board

Misty Baker moved and Beth Kuchenreuther seconded the motion to adjourn the meeting at 6:55 pm PT. The motion carried unanimously.

Minutes respectfully submitted,

Wanda Whittlesey-Jerome

Eagala Secretary of the Board, 2021 – 2022

Approved