



Board of Directors Monthly Meeting Minutes July 22, 2021

Approved: 8.31.21

I. **Welcome** – Beth Kuchenreuther, Chair - Eagala Board of Directors

A. Meeting Call to Order

Beth Kuchenreuther called the meeting to order at 5:22 pm PT.

B. Roll Call

1. Board Members Present: Beth Kuchenreuther, Chair; Lisa Krystosek, Vice-Chair; Misty Baker, Governance Chair; Marian Heyink, Governance; Wanda Whittlesey-Jerome, Secretary

2. Executive Officers Present: Amy Blossom, Eagala CEO; Mike Plymale, Eagala Board Financial Advisor

C. Mindfulness Moment: Wanda Whittlesey-Jerome led breathing exercises and a discussion of Don Miguel Ruiz' *The Four Agreements*.

II. **Financials** – Mike Plymale, Eagala Board Financial Advisor

A. Financial Report

Mike reported on the significant progress that has been made to date. Much is still to do in this area. Beth and the Board thanked Mike for his ongoing assistance. The work of our accounting firm has been invaluable to Eagala. In time, our accounting firm will help streamline Eagala's finances. The upcoming audit was a topic of discussion.

B. Financial Accounts – Status Post Transition (outstanding accounts)

Mike shared information regarding the online platforms, including data we remain determined to access. The Board stands firm in its commitment to due diligence as we move forward in this area.

C. PPP Loan – Update

After some discussion, Beth Kuchenreuther suggested we extend the Strategic Plan around goals prior to hiring employees. The Board recognizes that basic core functions will need to be provided by Eagala employees. Amy Blossom and Mike Plymale discussed the PPP requirements for forgiveness and the upcoming deadline for response. In addition, the Board discussed a variety of administrative support issues.

D. Audit RFP (Request for Proposals)

Mike Plymale reported that Eagala is close to completing fiscal year 2020. Next is to execute RFPs for 2020 audit firms. This process can take 30 – 60 days for a response and review. He suggested the Board should participate in the interviews. Mike offered to oversee this process, which will result in a need for a Board vote to approve.

Lisa Krystosek moved and Marian Heyink seconded the motion to execute RFPs for 2020 audit firms. The motion passed unanimously.

III. **Vote to Approve Board Meeting Minutes from June 24, 2021** – Entire Board

Misty Baker moved and Lisa Krystosek seconded the motion to approve the June 24, 2021, minutes. The motion carried unanimously.

IV. Board Business – Beth Kuchenreuther

A. Eagala - Update on Legal Action taken by Board on 5.21.2021

Beth Kuchenreuther shared that we have received a response back and a counter-response has been filed. On-going discussion related to the subject continues, and the case is progressing.

Beth Kuchenreuther, Amy Blossom and Mike Plymale discussed receiving legal counsel regarding how to address the potential unlawful use of social media using the name of Eagala. The Board discussed reaching out in a timely manner to the membership on this issue out of concern for our membership. The Board will send out important notices from Eagala through our forum. Any future notices will also be posted on the Governance section of the Eagala website.

B. Fall Advance – In-person or Virtual/Hybrid

The Board decided to hold a Virtual Fall Advance this coming September due to the Covid-19 and unpredictable spread of the Delta variant. We hope to meet in-person at the Eagala Biannual Conference in 2022. More discussion of the 2022 conference will take place at our August meeting.

C. SWOT Report – Entire Board (postponed to the Fall Advance)

D. Sponsors for Eagala – (postponed to the Fall Advance)

E. 2022 Conference – In-person or Virtual/Hybrid (postponed to August meeting)

V. Governance Report – Misty Baker, Chair

A. Update & Status – Discussion of Protocol for Recruiting new Board Members

Misty Baker discussed ideas related to what skill sets we're looking for in new Board members. We will definitely include our global membership. More discussion on current policies and protocols will take place in August or the Fall Advance.

B. Ethics Committee Update – Dora (postponed to August meeting)

VI. Eagala CEO Report – Amy Blossom, Eagala CEO

A. General Report – Overview of Progress

Overall, Amy Blossom believes Eagala is heading in a strong, positive direction toward an exciting future. The variety of virtual meetings available each month are tremendously helpful to connecting the transition team and the global membership. From her perspective, Eagala's biggest strength is our members who have remained steadfast with Eagala through the organization's changes post-transition.

B. Member Support Services Highlights

Amy Blossom, CEO, shared the monthly meeting schedule for membership. Every month, Week One holds a virtual meeting for networking coordinators and another for trainers. Week Two is the first global members virtual meeting. Week Three is for advanced certified members to meet virtually, and Week Four is a second global members virtual meeting. Amy invited the Board to join these meetings, especially once our Board member application protocol is completed and approved. The Board will be able to reach out to the members and discuss the requirements to become an Eagala Board member. All efforts aimed at outreach to our global members reinforces the inclusive nature of the growth within the Eagala organization.

C. Trainings – In-person and Virtual/Hybrid – Update

Amy Blossom shared that Eagala currently offers two trainings each month, as well as details regarding global trainings. The good news is that more people are registering and all trainings are consistently full with waitlists. Feedback has been very positive. Policies and procedures for hosting have been strengthened and consistently applied. Trainer teams are giving positive feedback. More people receiving private trainings are coming back for another training. Overall, Eagala is moving forward in its growth and ability to support new and/or existing programs.

D. Military Grant/Programs Update

Good news was shared by Amy Blossom. Eagala is in the process. The VA and Eagala are negotiating, refocusing, and moving forward. We remain confident that Eagala will continue in its work to serve military personnel and veterans. These are exciting times for Eagala.

E. Hiring/Personnel Update

Everyone agreed that it feels good to have the transition team in temporary roles as they mature into those roles, especially prior to the Board moving forward with a Strategic Plan. Everyone who is working on the transition team brings special knowledge and skills that are critically important during this time of change and growth for Eagala. The Board appreciates everyone working so hard on behalf of our membership. Potential opportunities for office space were also discussed.

VII. New Board Business – Beth Kuchenreuther

A. Strategic Planning – Update and Inquiry to BoardSource (postponed to August meeting)

B. Strengthening Communication to and from Members – Eagala’s forums@eagala.com – How To (See earlier discussion under Member Support Services Highlights)

C. Mid-year Letter from the Board on the State of Eagala – Coordinating Posts to Forums and Facebook Eagala network, other Social Media Options

The Board plans to connect with the membership by August 1, 2021, with a Letter on the State of Eagala. Included will be highlights from trainings, including increases in positive participant evaluations. The letter will include the variety of ways Eagala is reaching out to strengthen our relationships with the membership and those in the global community who may find Eagala services of interest.

D. Agenda Items for August 19, 2021, Meeting (See various identified items above)

VIII. Adjournment – Board & Officers

Marian Heyink moved and Lisa Krystosek seconded the motion to adjourn the meeting at 7:50 pm PT. The motion carried unanimously. Next Monthly Board Meeting is scheduled for August 19, 2021, at 5:15 pm PT via Zoom.

Minutes respectfully submitted,

Wanda Whittlesey - Jerome

Eagala Secretary of the Board, 2021 – 2022